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November 3rd, 2003

Ms. Sandra Whitaker  
Fountain County Assessor  
301 4<sup>th</sup> Street  
Covington, IN 47932

Re: E911 Mapping Proposal for field  
inventory

Dear Ms. Whitaker,

Plexis Group is pleased to submit this proposal to complete the E911 mapping for the "incorporated areas" within Fountain County.

#### SCOPE OF PROPOSED SERVICES

Plexis Group shall field inventory the existing addresses contained within the incorporated areas of Fountain County. This inventory will only collect those addresses, which are visibly displayed on the mailbox, curb, or house.

If no address is displayed at the residence, Plexis Group shall identify the address as "Not Displayed" for further research to be conducted by the County. The intent of this field collection is to obtain information for approximately 7,300 addresses which are not shown on the County's existing paper records. The end result will allow Plexis Group to finalize an address point layer on the GIS.

Plexis Group shall create an address leader line for each address point. The leader line will run from the address point to the road.

Plexis Group shall use the existing digital orthophotography and geocoded street centerline files as a base for this project.

#### FOUNTAIN COUNTY OBLIGATION

Fountain County shall designate a contact person for questions regarding addressing and problem resolution.

Fountain County shall provide access to the hardware for installation and testing.

### **FEE FOR PROPOSED SERVICES**

The services outlined above shall be a lump sum amount of \$37,000 and shall be per Section II Item 2.1 of our agreement for professional services dated November 2<sup>nd</sup>, 1998.

We look forward to working with you on this project. Should you have any questions regarding this proposal or wish to discuss the proposal in more detail, please do not hesitate to call.

Very truly yours,

Plexis Group LLC

A handwritten signature in cursive script, appearing to read "Jack Larrison".

Jack Larrison  
Sales Consultant

JL/sgs  
xc: Dina Sabri, GIS Manager  
file

## NOTICE TO PROCEED

NOTICE TO PROCEED is hereby authorized on \_\_\_\_\_, 2003 between Plexis Group L.L.C. ("CONTRACTOR"), and Fountain County, Indiana ("CUSTOMER").

WHEREAS, CONTRACTOR has submitted a price proposal dated November 3<sup>rd</sup>, 2003. ("PROPOSAL") for address mapping services in the amount of Thirty Seven Thousand Dollars (\$37,000).

CONTRACTOR and CUSTOMER agree that this signed document shall serve as NOTICE TO PROCEED on said proposal under Section I, Item 1.0 of the existing agreement between CONTRACTOR and COUNTY dated October 12, 1998.

Commissioners:

Plexis Group, L.L.C.

By: Thomas C. Longest

Title: President

Date: November 3<sup>rd</sup>, 2003